

Minutes
Board of Supervisors
Regular Meeting
February 20, 2018

Members Present: Dr. Morgan Phenix, Chairman At-Large
D. Keith Guzy, District 1
David Wiatrowski, District 2
Mark Stroupe, District 3
Jeff Vaughan, District 5

Absent: Larry Foltz, District 4

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Janeena Zalipski, Office Aide
Nathan Miller, County Attorney

Call to Order:

Chairman Morgan Phenix called to order the regular meeting of the Page County Board of Supervisors, on February 20, 2018, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the Invocation given by Micah Griffith, and the *Pledge of Allegiance*.

Adoption of the Agenda:

Motion: Supervisor Guzy moved to adopt the agenda. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Phenix, Guzy, Wiatrowski, Stroupe, Vaughan. Nay: None. Absent: Foltz.

Presentations, Proclamations & Awards:

Presentation from Davenport Financial:

Kyle Laux, Davenport Financial, gave a presentation on Rural Development loan refunding opportunities. He provided an overview of the outstanding debt profile of Page County. Mr. Laux stated that the County's debt service is estimated at around \$60 million, which he estimates \$10.2 million can be refinanced. This will result in an overall savings to the County of about \$2 million. The industry standard benchmark for a successful refinancing is 3.0% Net PV savings or greater. Page County would be a Net PV savings of 7.16%. He continued to explain the two different options the County has for refinancing, which is either through a direct bank loan from a local, regional, or national banking institution, which streamlines the process in 45-60 days or through the Virginia Resources Authority (VRA) Pool which takes longer. If the Board approves, the next step would be to send out a competitive RFP, which should be able to be brought back to the Board by

the March 6th meeting. At that meeting, the Board can decide to go with a direct bank loan or VRA. The closing for a direct bank loan could be as early as April, but the VRA may take until May. Mr. Laux indicated that Davenport Financial charges 1% of the total amount refinanced. The County is not obligated to use Davenport Financial and if they choose not to there is no fee.

After some discussion, the Board was in consensus to let Mr. Laux of Davenport Financial send out RFP's to the banks and bring back the results at the March 6th meeting.

Update from the Shenandoah Valley Partnership:

Carrie Chenery, Executive Director of Shenandoah Valley Partnership, and Courtland Robinson, Director of Business Development from the Shenandoah Valley Partnership (SVP), explained to the Board that the Shenandoah Valley Partnership is the leading economic development marketing organization in the Shenandoah Valley. Mrs. Chenery said SVP works with local economic development entities to promote the region as a preferred location for new and expanding business facilities by conducting outreach to targeted industries, consultants and real estate executives. SVP has 12 local government members and 150 private investors. Employment, total wages, average wage all increased in 2016-2017 and unemployment decreased. In 2017, more monies have been invested for people (new jobs), than investment (equipment). Page County's market overview is a population of 23,600 of which 6,600 are employed. Mr. Robinson listed the ten top ranking factors of site selection. He explained the business development strategy and said the direct benefit to the County for business development and marketing would be \$151,086. Mrs. Chenery encouraged the Board to engage with SVP to provide resources for future economic development.

Public Comments on Agenda Items:

There were no speakers during Public Comments on Agenda Items.

Action Matters:

Festival Ordinance Amendments:

Mrs. Moler reviewed the changes to the Festival Ordinance as discussed at the public hearing on February 6th.

Motion: Supervisor Stroupe moved to accept and adopt the proposed amendments to Chapter 55 Festivals of the Code of Page County. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Guzy, Wiatrowski, Stroupe, Vaughan, Phenix. Nay: None. Absent: Foltz.

Budget Changes:

Dennis Click, Budget Officer, said the Page County School Board requested \$2,500 in appropriations for funding provided by a National Board Certification Incentive program, and \$22,506 in Title IV Student Support and Academic Enrichment funds.

Department	Description	Revenue Source	Expenditure	Amount
PCPS	National Board Cert. Incen.	National Board Cert. Incen.	501-6101-511.30-00	\$2,500
PCPS	Title IV – Student Support	Title IV – Student Support	501-6101-511.30-00	\$22,506
Total				\$25,006

Motion: Supervisor Guzy moved to approve the appropriation of state and federal grant funding in the amount of \$25,006. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Vaughan, Phenix, Guzy. Nay: None. Absent: Foltz.

Board and Commission Appointments:

Ms. Miller reviewed the Board and Commission appointments with the Board:

Economic Development Authority:

A vacancy still exists on the EDA for the District 4 seat. No action was taken on the appointment.

Ligon Webb has resigned from the EDA as the Town of Luray’s representative. The Town Council has nominated Brooke Newman to fill the unexpired term. Mrs. Newman is the Town’s Planner. If appointed, she would fill an unexpired term through January 31, 2019.

Motion: Supervisor Stroupe moved to appoint Brooke Newman (Town of Luray’s Representative) to the Economic Development Authority for an unexpired term through January 31, 2019. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Vaughan, Phenix, Guzy, Wiatrowski. Nay: None. Absent: Foltz.

Northern Shenandoah Valley Regional Commission:

Page County has two elected official seats on the Commission. An elected official or two needs to be appointed to fill the vacancies. The term would coincide with the Supervisor’s term of office. The Board can also appoint an alternate in addition to the elected official who can attend meetings in their place, but would not be allowed to vote. The alternate must be a county employee.

No action was taken on the appointment.

Building Code Appeals Board:

A vacancy exists on the Building Code Appeals Board for the District 1 seat. The Uniform Statewide Building Code (USBC) suggests that the membership should include at least one member who is an experienced builder, at least one member who is an RDP (Registered Design Professional, i.e. engineer), and at least one member should be an experienced property manager.

No action was taken for the District 1 seat on the Building Code Appeals Board.

Consent Agenda:

Motion: Supervisor Stroupe moved to approve the Consent Agenda as follows:

- Financial reports for the period of January 1-31, 2018;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,514,742.03 for the month of January 2018;
- Minutes of January 3, 2018 and January 16, 2018.

Supervisor Guzy seconded and the motion carried by a vote of 5-0. Aye: Vaughan, Phenix, Guzy, Wiatrowski, Stroupe. Nay: None. Absent: Foltz.

Old Business:

Supervisor Guzy explained that he had spoken with Don Komara with VDOT about the Island Ford Road concerns. He plans to hold a meeting with the residents to talk about other uses for the allotted money approved for paving. Supervisor Guzy said VDOT's main concern is the bad curve on the road causing accidents and that something will need to be done in that area.

Supervisor Guzy also mentioned he had talked with Woody Brown, Emergency Services Coordinator, and Mr. Brown will present more information on revenue recovery at the next meeting.

New Business:

County Attorney Miller presented the Board with his legal report for 2017.

Open Public Comments:

Pamela K. Simpson said there have not been any accidents on Island Ford Road and the residents do not want it paved. Mrs. Simpson said the residents would be more than glad to meet with Supervisor Guzy and Mr. Komara of VDOT.

Mike Uram expressed concern over the population decrease in Page County.

Administrator Report:

Mrs. Moler said that Liz Lewis, Economic Development & Tourism Coordinator, will be presenting some ideas at the next Board meeting. She also reminded the Board that the staff has cut the budget to the bone and there are some things that are out of the County's control like CSA.

Supervisors Time:

All Supervisors thanked everyone for coming out.

Closed Session:

Motion: Supervisor Guzy moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act to consult with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Page County Board of Supervisors, pursuant to Section 2.2-3711(A)(7) of the Code of Virginia. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Phenix, Guzy, Wiatrowski, Stroupe, Vaughan. Nay: None. Absent: Foltz.

Motion: Supervisor Guzy moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Guzy, Wiatrowski, Stroupe, Vaughan, Phenix. Nay: None. Absent: Foltz.

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Recorded Roll Call Vote:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
D. Keith Guzy, Jr.	X			
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz			X	
Jeff Vaughan	X			
Morgan Phenix	X			

No action was taken as a result of Closed Session.

Adjourn 8:53 p.m.

With no further business, Chairman Phenix adjourned the meeting.


Morgan Phenix, Chairman


Amity Moler, County Administrator