

**MINUTES OF THE LURAY-PAGE COUNTY
AIRPORT AUTHORITY
January 25, 2018
7:00 p.m.**

The January 25, 2018 Luray-Page County Airport Authority Board meeting was called to order by Chairman Leroy C. Lancaster at the pre-announced location in the Page County Government Center. The Chair noted that proper Public Notice had been given and that Agendas were available upon request.

Members of the Board in attendance were: Leroy C. Lancaster, Chair, Edwin Powell Markowitz, Secretary-Treasurer, Mark Johnson, and Howard Anderson. Keith Stephens was absent. Nathan H. Miller, Attorney was also present. Kenneth Painter, Airport Manager and Daniel Cunningham, Airport Assistant Manager were also present.

The Chair presented the Agenda which was adopted, without amendment, a copy of which is attached.

Minutes for the September 14, 2017 meeting were presented and approved. The Minutes were previously distributed via e-mail.

The floor was open for citizen comments. No citizens spoke.

Powell Markowitz gave a financial overview. He distributed copies and gave a review of the audited financial report for the year ended June 30, 2017 and for the six months ended December 31, 2017.

The Chairman then moved to old business. The only item under old business was the Road Construction Project. Markowitz reported that the project was complete and, after a final inspection by VDOT, FAA and DOAV, the project has been accepted by all parties. Final invoices from Branch Highways, Inc. and Delta Airport Consultants, Inc. are forthcoming and will be submitted to FAA and DOAV.

Under new business, Markowitz presented the DOAV Master Agreement on Terms and Conditions for Accepting State Aviation Funding. The Board, after some discussion, approved this Agreement. Also, under new business, the Board discussed options for a new terminal building and discussed the terminal study prepared in 2009 and grants available from DOAV. The Board, over the next several months, will continue review floor plans of several other terminal buildings constructed with DOAV funding. DOAV will fund approximately 85% of the terminal building. Delta Airport Consultants is developing a plan to coordinate with the apron extension which will be funded 90% FAA and 8% DOAV. Next, the Board discussed a request to locate a skydiving operation at Luray Caverns Airport. After much discussion, it was agreed that the airport lacked the hangar space, rest rooms, apron and landing areas to accommodate this activity. Next, the Board reviewed, discussed and approved the Agreement for Maintenance of Stormwater Management Best Management Practice (BMP) Facilities. This agreement with the County of Page outlines the Authority's responsibilities for maintaining the new stormwater facilities constructed as part of the recent road project. Next, under new business, the Board reviewed the FAA's CIP 2018 – 2023. The FAA will be working with Delta Airport Consultants and the Authority to update the CIP.

Next, the Board discussed Land Leases for corporate hangars. The Authority has received requests from several companies about leasing land to construct hangars. The Airport Manager is in the process of gathering information from DOAV concerning the lease terms. Last, under new business, the Board discussed the current hangar lease requirement that the hangars be used primarily for aircraft storage. The aircraft must be licensed by DOAV and insured. Certificates of insurance must be delivered to the Airport Manager to be kept on file with the lease agreement. These requirements are part of our Grant Assurances with DOAV. The Board authorized the Airport Manager to enforce these lease requirements.

No further new business came before the Authority and the Chair asked the Board for the next available meeting date. It was decided that our next scheduled meeting will be May 17, 2018 at 7:00 p.m. in the Board Room of the Page County Government Center.

No further business came before the Board and the meeting was adjourned.